

Somerville Primary School Attendance Strategy and Policy 2016-17



Attendance at Somerville Primary School is a key development area in the School Strategic Development Plan. Every child has a right to a good education and 100% attendance to receive this entitlement is one of Somerville's priorities. There is a direct link between children's attendance at school and their achievement. In addition to this attendance also impacts on a child's physical, social and emotional development.

At Somerville Primary School we believe that good attendance is secured by developing a partnership between families, schools and our partner agencies involved in the social and emotional development of children.

The school leaders and federation governing body are determined to improve attendance and reduce persistent absenteeism. The whole school attendance percentage and number of children with persistent absenteeism, especially those who are disadvantaged is unacceptable and the governors will leave no stone left unturned until this issue has been resolved and the school's own averages fall in line or within the national averages.

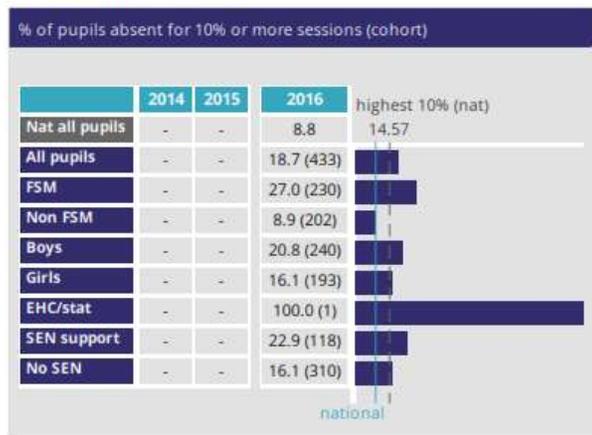
The school governing body have recently (April 2017) employed an additional ESWO consultant to support the already increased number of sessions from the LA ESWO from 23 sessions per year to 38 sessions per year.

Updated April 2017

Absence



Persistent Absence



2013-14	2014-15	2015-16	National Average	2016-17 Target	Pupil Premium Attendance Target			
94.9%	95.1%	93.8%	96.1%	96.2%	95.5%			

2013-2014	2014-15	2015-16 (230 Children)	FSM 2016-17 Target
94%	93.7%	92.3%	95.5%

The aim of our attendance strategy is to;

- Ensure effective attendance in **all** year groups.
- Ensure that we support our vulnerable groups to have good attendance at school.
- Promote an understanding of the need for 100% school attendance across the whole school community.
- Ensure that families where children who have levels of persistent absence are effectively supported to improve their child's attendance.
- Promote effective inter agency work. This includes the use of the Educational, Social and Welfare Officers to the development of an action plan.
- Reduce the level of authorised absences approved by the school to ensure rigour of the school's own internal processes.

Action	Staff Responsible	Timescale	Success Indicators	Evaluation
<p>1. Promote Positive attendance in the school community Introduce a whole school class reward scheme in weekly celebration assemblies. Promoting the best attendance class for Each week to the children and presenting with an attendance award trophy.</p> <p>Publish (weekly and termly in newsletters) Lates and attendance figures for the school.</p>	<p>N Parry and M F</p> <p>M F</p>	<p>Review Sept 2017</p> <p>Ongoing</p>	<p>Improved attendance figures. Aim is 96.0% for Summer Term only.</p> <p>Parents and carers to Show understanding of The importance of being on Time.</p>	
<p>2. Ensure that vulnerable groups are encouraged to have good attendance.</p> <p>Publish explicit targets. Reporting to governors on vulnerable groups.</p> <p>Ensure attendance of vulnerable groups are discussed as part of PEC review meetings</p>	<p>M F</p> <p>M F and A Cr</p>	<p>From May 2017</p> <p>May 2017</p>	<p>Improved attendance figures. Aim is 96.2%</p> <p>Improved attendance for vulnerable children and disadvantaged group.</p>	

Action	Staff Responsible	Timescale	Success Indicators	Evaluation
<p>School office (Mrs H Johnson) to undertake weekly monitoring for persistent offenders.</p> <p>Educational, Social Welfare Officer to enforce attendance strategies when required. This includes the use of fixed penalty notices</p>				

Action	Staff Responsible	Timescale	Success Indicators	Evaluation
<p>Improved administration of school attendance to improve the identification of absence patterns.</p>				
<p>Daily monitoring of all absences. Any unexplained absences checked at 9.30am.</p>	K P	Ongoing	More effective information on absence patterns provided to the head teacher and school governors.	
<p>Weekly reports for any children causing concern to A Cr and MF</p>	K P	Ongoing	Impact of this will be more focused support when required.	
<p>Recording of long term medical absences with home-school support to recognise that these absences involve educational provision (in line with DfE and LA guidelines).</p>	A Cr			
<p>Ensure that late arrivals in school are coded correctly and that punctuality issues can be correctly addressed.</p>	K P			
<p>Renew processes for staff analysing patterns of absence in school, with clearer information on coding of absences.</p>	M F			