



SOMERVILLE FEDERATION

Student and Trainee Policy

Headteacher.....

Date.....

Chair of Governors.....

Date..... Review Date.....

Student and Trainee Policy

Providers must ensure that adults looking after children or having unsupervised access to them are suitable to do so - EYFS legal requirements

Aim of Policy

To ensure that the management of students and trainees is in the best interest of the children being cared for.

Procedures

- We will provide an induction for all students and trainees in line with that for all staff.
- We will, before we have students to work in the setting undertake checks to ensure they are suitable to be in close contact with the children.
- Students will be supervised at all times and they are not to be included in the staff/child ratios.
- We will provide regular feedback to ensure that they are gaining confidence in their role in the setting.