




Location or School Address: Somerville Nursery School, Somerville Federation.	Date assessment Undertaken Updated 1 st January 2021	Assessment undertaken by : Jeanne Fairbrother, Sue Booth and Michael Forber
Activity or situation: EY – National Lockdown	Review date: Weekly or as soon as new guidance becomes available whichever is sooner. review or as appropriate for the activity	Signature: 

These are a temporary set of measures which sit alongside our latest version RA 029 School -National Lockdown V8 07/01/21. Specific to Somerville Nursery School

Early years providers are required to stay open and allow children to attend their normal timetabled hours. This includes early years registered nurseries and childminders, maintained nursery schools, nursery classes in schools and other pre-reception provision on school sites. Children in reception should only attend education or childcare if they are a vulnerable child or at least one parent or carer is a critical worker.

All nurseries and childminders are open to young children.

Nurseries are required to :

- manage confirmed cases of coronavirus (COVID-19) in the nursery in line with current public health guidance - this means your child may be asked to self-isolate for 10 days from the day after contact with the individual who tested positive by their nursery, childminder, school or college (based on advice from the PHE advice service or local health protection teams) if they have been in close, face-to-face contact with someone who has tested positive for the virus •
- ensure that everyone cleans their hands more often than usual, including when they arrive, when they return from breaks, and before and after eating - this should be done for 20 seconds with soap and running water or hand sanitiser •
- promote the 'catch it, bin it, kill it' approach, to ensure good respiratory hygiene •
- enhance cleaning and ventilation, including cleaning frequently touched surfaces more often

Nurseries will also minimise contact between groups of children where they can. This could mean using different rooms for different age groups and keeping those groups apart.

Background

The DfE has published [actions for early years and childcare providers during the coronavirus \(COVID 19 \) outbreak](#).

Nurseries should continue to review their full opening of school risk assessments and implement the system of controls set out in this guidance.

These measures provide a framework for our Nursery School to put in place proportionate protective measures for children and staff. If settings follow the guidance and maximise control measures, they can be confident they are managing risk effectively.

This guidance is based on DfE guidance [Education and childcare settings: national lockdown from 5 January 2021](#)

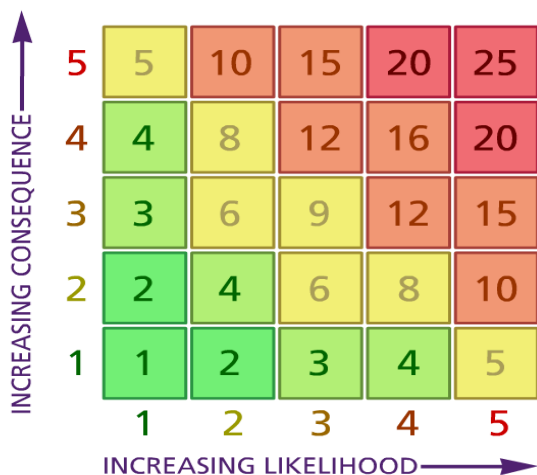
1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc)	Risk Score Consequence X Likelihood	4) Any further action; This should be included in the action plan on overleaf
Face coverings in early years settings - lack of face coverings leading to increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> There is no change to the existing position. It is not mandatory for staff and visitors to wear face coverings. However it is an expectation of the Executive Headteacher that staff and visitors including parents dropping off and picking up will wear face coverings in communal areas or corridors except when directly teaching children or eating/drinking in staff areas. In situations indoors where social distancing between adults in Somerville Nursery School is not possible when moving around in corridors and communal areas, <i>we have the discretion to recommend the use of face coverings for adults on site, for both staff and visitors whilst acknowledging some individuals may be exempt. This is an expectation of the Executive Headteacher.</i> Parents and carers collecting and dropping off their child to the Nursery school will be expected to wear face coverings to protect not only themselves but the families of our community. Those exempt from wearing a face covering will be expected to wait until there are less adults and children on site before collecting their child or dropping their child off to ensure that there is less chance of interaction with others and to ensure social distance whilst they are unable to use mitigation of a mask or other face covering. 	3X2=6	
Cleaning – lack of cleaning leading to increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> Enhanced cleaning regime in place for all equipment and resources Staff have their own items that are not shared. Resources, such as books, toys and equipment, are used and shared within groups but these are cleaned regularly, along with all frequently touched surfaces. Resources that are shared between groups, such as sports and art equipment are cleaned frequently and carefully between different group use or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 	3X2=6	

		<p>hours for plastics) between use by different groups.</p> <ul style="list-style-type: none"> • Outdoor playground equipment is cleaned more frequently. • Parents are asked to limit the number of personal belongings children bring into the Nursery School each day, to essentials such as lunch boxes, hats, coats, and books. • Bags are allowed. • Children and staff can take books and other shared resources home but unnecessary sharing is avoided, especially where this does not contribute to the child's wellbeing and development our Nursery School rules on hand cleaning, cleaning of the resources and rotation apply to these resources. 		
Visitors to the setting Settings leading to increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • The nursery will restrict all visits to the setting to those that are necessary. • Visits that allow a vulnerable child to meet a social worker, key worker or other necessary support continue on site. • Visits for SEND therapies continue on site. • Parents may continue to settle new children if the child has additional needs and the child would not settle without this support however all other parents are not able to support settling in whilst rates remain high . • The Nursery will continue to take new admissions in line with current guidance. • In-person visits from parents can take place only if they are <u>absolutely</u> necessary and without being in person would create a collapse of relationship between the Nursery School and Parent. • We will work with parents to ensure parents still have visibility of the childcare environment during this time, including through the use of remote visits, pictures and phone calls. 	3X2=6	
Supply teachers and other temporary staff increased risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • Somerville Nursery can continue to engage, students, volunteers and other supply staff during this period of national lockdown. • Supply staff and other temporary staff can move between settings. They should ensure they minimise contact and 	3X2=6	

		<p>maintain as much distance as possible from other staff.</p> <ul style="list-style-type: none"> • Specialists, therapists, clinicians and other support staff for children with SEND can provide interventions as usual. • See RA 029 School opening -National Lockdown v8 for measures to reduce the risk of other visitors to the site, such as contractors, visitors, catering staff and deliveries & contract cleaning staff 		
Support groups for parents and children increased risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • Support groups, such as toddler groups will remain closed until the infection rate reduces to pre lockdown levels. • We have stopped all parent-and-child groups focused on social or development activities. 	3X2=6	
Music, dance and drama increased risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • Nursery has the flexibility to decide how organised sessions for music, dance and drama will be provided to children attending the Nursery School while following the measures in the system of controls. • All performances with an audience have ceased. • See RA 029 School opening -National Lockdown v8 for full measures to reduce the risk from singing & music activities. • Peripatetic teachers can move between settings, but will be controlled alongside other visitors to the Nursery. • Individual one-to-one lessons in the nursery should only take place with staff based at the nursery or be undertaken online with teachers from outside the Nursery. 	3X2=6	
Attending more than one setting increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • We recognise there may be situations where a child needs to attend more than one setting. • We encourage parents and carers to limit the number of settings their child attends, ideally ensuring their child only attends the same setting consistently. • Where a child must routinely attend more than one setting on a part time basis we will conduct an individual risk assessment for that child. 	3X2=6	
<u>Clinically extremely vulnerable</u> Children at increased risk of contracting COVID 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • Shielding advice is currently in place in Tier 4, so all children still deemed clinically extremely vulnerable are advised not to attend school. • Children who live with someone who is clinically extremely vulnerable, but who are not clinically extremely vulnerable themselves, should still attend 	3X2=6	

		<p>education or childcare.</p> <ul style="list-style-type: none"> Parents of clinically extremely vulnerable children will be receiving a letter shortly confirming this advice. 		
<p>Clinically extremely vulnerable Staff at increased risk of contracting Covid 19</p> <p>Employees who have been identified as clinically extremely vulnerable.</p>	<p>Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)</p>	<ul style="list-style-type: none"> Those who are clinically extremely vulnerable should follow resumed shielding guidance and should not attend work Employees will provide the letter from the NHS or from their GP advising them to shield. School will review existing or carry out a risk assessment for these staff. School will complete risk assessments for staff who are working from home shielding. Staff living in a household with someone who is clinically extremely vulnerable can still attend work where homeworking is not possible. 	3X2=6	
<p>Clinically vulnerable staff and children at increased risk of contracting COVID 19</p>	<p>Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)</p>	<ul style="list-style-type: none"> Staff and children who are clinically vulnerable or have underlying health conditions but are not clinically extremely vulnerable should continue to attend school where it is not possible to work from home. Nursery School will carry out a risk assessment on each member of staff identified as clinically vulnerable. Staff should stringently follow all measures in place in school for their safety See RA 029 National Lockdown latest version Staff are reminded to continue to take care to socially distance from other adults including older children and adolescents. Staff who live with those who are clinically vulnerable or clinically extremely vulnerable can attend the workplace but should ensure they maintain good prevention practice in the workplace and home settings. 	3X2=6	
<p>Pregnant employees at increased risk of contracting COVID 19</p> <p>Pregnant women are</p>	<p>Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)</p>	<ul style="list-style-type: none"> Nursery School will carry out a risk assessment to follow the Management of Health and Safety at Work Regulations 1999 (MHSW). See RA 009 New & expectant mother v5 Jan 2021 risk assessment. As part of their risk assessment school will consider whether 	3X2=6	

considered 'clinically vulnerable' or in some cases 'clinically extremely vulnerable' to coronavirus (COVID-19) and therefore require special consideration as set out in the guidance for pregnant employees .		<p>adapting duties and/or facilitating home working may be appropriate to mitigate risks.</p> <ul style="list-style-type: none"> • The risk assessment will support the employee to continue working • Women who are 28 weeks pregnant and beyond or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from COVID-19 at any gestation, should take a more precautionary approach. • School will ensure pregnant staff are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable. • Pregnant women are not advised to be vaccinated against COVID-19. 		
Trips to private & public outdoor spaces - increased risk of transmission of COVID 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • All educational trips have been cancelled 	3X2=6	
Other hazards increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)		3X2=6 Review this score as the more measures in place will reduce it	
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Likelihood:

5 – Very likely
 4 – Likely
 3 – Fairly likely
 2 – Unlikely
 1 – Very unlikely

Consequence:

5 – Catastrophic
 4 – Major
 3 – Moderate
 2 – Minor
 1 – Insignificant

(5) ACTION PLAN

Risk Rating	Action Required
17 - 25	Unacceptable – stop activity and make immediate improvements
10 – 16	Tolerable – but look to improve within specified timescale
5 – 9	Adequate – but look to improve at review
1 – 4	Acceptable – no further action but ensure controls are maintained

- (1) List hazards ***something with the potential to cause harm*** here
- (2) List groups of people who are especially at risk from the significant hazards which you have identified
- (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk ***the likelihood of harm arising*** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.

